

**NCAIP 2016-2017 BOARD MEETING – SECOND SESSION**  
**May 21, 2016**

Call to order by Incoming President Beth Blackwell, AAI, CPIW, AINS at 10:26 am.

Introductions of the 2016-2017 Board of Directors taking office on July 1, 2016 as follows:

Immediate Past President – Robin Bennington, AAI, CISR, CPIW

President Elect – Norell Smith, CISR, CPIA, CIIP

Vice President – Todd Jones, CIIP, AAI, AIS, CISR

Secretary – Wanda Manning, CPCU, CPIW, CIC (Jeanne Hess sitting in for Wanda)

Treasurer – Bonnie Lea, CISR, CIIP

Parliamentarian – Billie Sleet, CIC, CPIW (Pam Grimes sitting in for Billie)

Local Association President/Delegate Roll Call, by Jeanne Hess sitting in for Secretary Wanda Manning.

Charlotte: Geraldine Plott

Durham: Paula Burgess

Greensboro: Bonnie Lea

MAL: Kimmie Rogers

Piedmont: Roberta Clodfelter

Raleigh: Jeanne Hess

Wilmington: Phyllis Wright for Brenda Webster

Not represented: Randolph Association

**A quorum was present.**

**Incoming President Blackwell introduced the following Committee Chairmen for standing committees for 2016-2017:**

**Education:** Beth Wilkerson – Durham Association of Insurance Professionals

**Public Relations:** Kelly Bryant Proctor – Charlotte Association of Insurance Professionals

**Legislative:** Betty Callicutt – Piedmont Association of Insurance Professionals

**Membership:** Todd Jones – Greensboro Association of Insurance Professionals

**Safety:** Brenda Webster – Wilmington Association of Insurance Professionals

**Finance:** Geraldine Plott, Chairman – Charlotte Association of Insurance Professionals, also servicing on the Finance Committee: Bonnie Lea – Greensboro Association of Insurance Professionals and Kimmie Rogers – North Carolina Member at Large

**Bylaws:** Norell Smith, Chairman – Charlotte Association of Insurance Professionals, also serving Robin Bennington – Durham Association of Insurance Professionals and Diane Sudderth – Durham Association of Insurance Professionals

**Incoming President Blackwell also introduced her parliamentarian for the 2016-17 term.**

**Parliamentarian:** Billie Sleet – North Carolina Member at Large

Beth Blackwell called on Geraldine Plott, **Finance Committee** Chair for a Finance report and to present the 2016-2017 Proposed Budget.

**Finance report:** Geraldine Plott presented the following **motions on behalf of** the Finance Committee:

1. **On behalf of the Finance Committee, increasing** state dues be increased from \$8 & \$10 to \$15.00 for all NCAIP members effective July 1, 2016.

Reason: Our dues have not increased in many years and with the decline in membership and our bank account, we feel the increase is necessary.

**Motion passed.** Those who have already paid their NCAIP dues for 2016-17 of \$8 will need to remit the additional \$7 by July 1, 2016 directly to the NCAIP treasurer as they were not included in the dues collected through IAIP.

2. **On behalf of the Finance Committee,** that we put a 'cap' \$125 on the amount paid for NCAIP officers (including the Parliamentarian to the NCAIP convention **The motion was amended by Cathy Bowling to cap the amount for NCAIP officers and Parliamentarian's registration to \$150.00 each for attending the NCAIP annual convention effective 7/1/16 with a second from Kimmie Rogers.**

Reason: This year's Regional Convention was a 'one amount' fee which included registration, lodging and meals. There was no way to separate a 'registration' amount. A 'cap' would avoid that issue for NCAIP should we go the route of a conference center and also give us time to rebuild our treasury.

**The amended motion was passed and a cap of \$150.00 for NCAIP officers and parliamentarian for registration & lodging will be effective 7/1/16.**

**Fundraising ideas** were discussed for NCAIP

- Wine & Design – a number of locations in NC and they have fundraising available
- Auto Bell Car Wash
- Advertising/sponsors for Website
  - Burns & Wilcox \$1000 per year
  - Possibly Jackson Sumner and others
  - Possibly free/complimentary add for Johnson & Johnson

President Blackwell tabled this discussion for now. Send sponsor ideas to Kelly Bryant Proctor, Public Relations Chair.

Finance Committee Chair, Geraldine Plott presented the **2016-2017 Proposed Budget** for discussion.

**REVENUE:** Because the **motion** for increasing the dues to \$15 per year passed, the budgeted Dues Income was reviewed. Proposed budget indicated \$1,100 as income from dues. Because of the decrease in membership, line item was not changed.

**EXPENSES:**

1. State Director travel to Local Associations budgeted amount was discussed. Currently the amount is \$1000. It was suggested by Cathy Bowling to reduce the amount to \$500. Discussion included reasons that some directors may not be able to fund travel expenses due to the distance. Motion by Kimmie Rogers to reduce State Director travel to Local Associations to \$700. Sharyn Clark seconded the motion and the motion carried.
2. **Motion made** by Cathy Bowling to add a line item to the budget for Lodging to the State Annual Convention of \$100 **cap** each for 7 positions (President, President-Elect, Vice President, Secretary & Treasurer, Parliamentarian, Past President,) which totals \$700. Kimmie Rogers seconded the motion and the motion carried.

Expenses had a (1) decrease of \$300 and (2) increase of \$700. Amended budgeted amount for Expenses totaled \$7,225.00.

President Blackwell called for a vote on the Amended Proposed Budget for 2016-2017 which was approved. Finance Committee Chair, Geraldine Plott will send out the updated Approved Budget for 2016-2017.

Beth Blackwell called on Beth Wilkerson, **Education Committee** Chair to for a report. Beth will promote IAIP programs and will contact each local president and education chairs for involvement.

Beth Blackwell called on Kelly Bryant Proctor, **Public Relations** Chair to for her plans for 2016-17. Kelly presented the following public relations projects: One Fighting Hunger for children less than 18 and NC Food Bank. Also, Loaves & Fishes which is Pet food.

Cathy Bowling made a motion to accept the public relation projects as presented by Kelly Bryant Proctor. Judy Adcock seconded the motion. There was no discussion and the motion carried. It was requested that Kelly post the information to the IAIP Facebook website for Members at Large to see list of projects.

Beth Blackwell called on Phyllis Wright for Brenda Webster, **Safety Committee** Chair for her plans for the 2016-17 year. Report included NCDOI NC Safe Kids and Operation Medicine Drop for disposal of outdated or un-needed prescription medications to prevent overdose and poisoning, particularly in children. See NCDOI website <http://www.ncdoi.com/OSFM/safekids>. Cathy Bowling made a motion to accept the Safety projects as presented by Phyllis Wright. Roberta Clodfelter seconded the motion. There was no discussion and the motion carried.

Beth Blackwell called on Todd Jones, Membership Committee chair to share his plans for 2016-17. Todd presented a challenge to all local associations and MALs to re-introduce ourselves to

the community, agencies and former members. See the IAIP website for ideas. Challenge is to contact 10 companies and send Todd the names of companies/agencies contacted.

President Blackwell thanked all who volunteered to be on the 2016-17 Executive Board and Standing Committees. This is the 75<sup>th</sup> anniversary of NCAIP and her theme is “Diamond Jubilee – Honoring the past, treasuring the present and shaping the future” in a positive direction.

For our 75<sup>th</sup> anniversary, RAIP is planning a fantastic convention with excellent speakers, workshops, educational opportunities and entertainment on November 11<sup>th</sup> & 12<sup>th</sup> at the Holiday Inn Sunspree in Wrightsville Beach, NC.

Pam Grimes gave convention information as follows:

- Since it is also Veterans Day weekend, we will be honoring our veterans. If any member has a family member who has served or is serving in the military, send their military photo to Pam Grimes with a brief explanation of who they are, which branch they serve(d) and any information that you would like to include.
- Room rate is \$109 **sound side** or \$129 for ocean front.
- To have adequate time for educational classes and not overlap with other activities on Friday, classes have been moved to Thursday, November 10<sup>th</sup>.
- Be sure and update your address and email with IAIP so that you receive the information about the convention. Pam is needing addresses for **Catherine** Coleman from Alamance and Marie Bradford from Charlotte. All past presidents will be invited.
- Theme for Friday night is a **1940’s** Luau so bring your Hula Skirts!
- Saturday night banquet attire is “dressy”

Region II conference will be April 7 – 8, 2017, at the Meadowbrook Inn, Blowing Rock, NC. Co-Chairs are Ann Suriani and Anita Chick **gave a brief report.**

President Blackwell advised that the next board meeting will be held in the spring of 2017 at a date and time to be announced. Presidents were requested to send their list of incoming officers and committee members and to contact her with information about scheduling visits.

Incoming President Blackwell then turned the meeting back to Current President Robin Bennington for closing.

**Respectfully submitted,**

**Jeanne Hess for Wanda Manning**